

Minutes of the Finance and Administration Commission Meeting, Tuesday October 24th 2006

Present: Bill Dilla, Dick Brown, Anne Kraphl, Peter Orazem, Kris Egan, Bobby LeBlanc, Ina Couture, Sara Oftelie, Diane Lyon

Prayer: Ina

Development: Kris

- Endowment reports were presented
- Upcoming events:
 - Homecoming tailgate – Went well considering the bad weather
 - Alumni meeting in Minneapolis & Kansas City on upcoming weekends
 - Endowment Board meets Nov. 4th – timing is later than it used to be.
 - Fr. Ev's 35th anniversary party – Sunday, November 5th after 10:30 mass
 - Pledge reminders to be sent out in next month.

John Donaghy Proposal: Peter

- Where are we?
 - Still working on what John's continued connection to STA will be
 - Still investigating how to transfer money to John

Fundraising/Sale Policy: Peter

- Adaptation to the policy were discussed, to be amended to cover situations where the group is using the facility, but does not involve parishioners

Personnel: Sara

- Committee has continued to review the employee handbook
- The position Campus Ministry opening will begin to be advertised right away
- The Liturgy/Music coordinator position will be advertised in January

Budget: Ina

- August financials were reviewed. Expenses exceeded income about \$500. Leaving us still with money in the bank.

CBA report: Bobby

- Parking Ramp at the Union will go to a NON-attendant facility; changes will have to be made in the way churches are paying for members. Several proposals are under consideration.
- We are considering moving our banking to another bank due to additional charges at the current bank
- We will be again selling Icon Cards
- Heartland Finishes repaired Fr. Dennis's ceiling for no charge
- The dishwasher in the Beverage Nook has been having issues and repairs are being worked out.
- The signs at the entrance of the Lynn Ave. Parking lot had gotten some graffiti, and we'll replace one of the signs once it has been cleaned up.

Stewardship: Anne

- Sacrificial Giving Appeal to be given by parishioners, 2 to speak at each mass.
- Letters will be mailed with information on the highlights of the past year, but there will be NO card to return.

Buildings & Grounds: Dick

- Cleanup day, Saturday, October 14th, went well, but fewer people showed up to help
- The Newman Room has been getting wet during heavy rains, we are investigating the cause
- The beams have been checked and are in good shape

Prayer Leaders for upcoming meetings:

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| • November – Bill D. | December – no meeting | January – Bobby | February – Sara |
| • March – Anne | April – Diane | May – Dick | |

Minutes submitted by Diane Lyon