

Minutes of the Finance and Administration Committee
August 28, 2007

Members present: Bill Bergan, Dick Brown, Ina Couture, Kris Egan, Father Ev Hemann, Anne Krapfl, Bobby LeBlanc, Gene Noem, Peter Orazem

Members absent: Diane Lyon, Sara Oftelie, Carl Bern

Guests: Rae Reilly, Vanessa Pawlovich

Prayer: Bobby LeBlanc opened with a prayer for our 60th Anniversary

Minutes: Minutes were approved after substituting “priest” for Father Ev under stewardship.

Fundraiser Approvals: (1) Two proposals for fundraisers from the Knights of Columbus for pancake breakfasts on Sept. 16 and Oct. 21 (Homecoming) were discussed and approved. Another proposal for the sale of Christmas cards also was approved. (2) Vanessa presented a proposal for a fundraising activity for high school students attending the National Catholic Youth Conference. The sale of Butterbraids was proposed after the masses Sept. 22 & 23. Approved. (3) Rae presented a proposal for the CJP Commission and Worldly Goods Store to sell articles the First and Second Sundays of Advent. Permanent approval was requested and approved.

Development: Kris reviewed the Development report and stated the building debt is essentially covered. They are planning a thank you lunch for large donors in November. This is for alumni who contributed to “Burn the Debt” campaign. News and Views is in its final stages and will be sent out before Thanksgiving. Parent and Alumni Fall Appeals will be mailed out around mid-October. Iowa Parish appeal has been mailed to the Dubuque and Sioux City dioceses. The Ministry Fair was very successful.

Father Ev: (1) He reported that he is comfortable with the Sudan well project. STA will not solicit funds, but will collect and bank the money. (2) Father Dzekoe has arrived and will pursue a PhD at Iowa State. (3) A copy of a 60th Anniversary list of events was passed around. It was mentioned that the sound system needs help.

CBA Report: (1) Funds from the Memorial Fund will be used to repair the gold on the Font Cross. There is about \$3000 in the fund and it will take up to \$1000 for the gold for the arms of the cross. (2) Plans for the African Children’s Choir were progressing. K of C will prepare the food, the choir director will stay at the Union, a request to the Burns Foundation was made to cover the booking fee and the room at the Union. Ushers may be needed. Rooms for the children are being sought and one family has already volunteered. (3) An internal audit/review is being conducted with Bill Bergan and Diane on the team. (4) The sign at the entrance of the Ash parking lot was reviewed and it seems to remain appropriate. (5) Students who signed up at Time and Talent for FAC/committees will be contacted.

Budget: Ina reviewed the financial report and stated that offertory remained at a good

level and expenses were relatively low, resulting in a positive cash balance.

Building and Grounds: (1) Gene reported that four panes of stained glass on the west had been replaced and there are 3 more to do on the east side. A lift was used to wash the windows and the AC conditioning coils on the roof were cleaned. Clean-up Day is scheduled for Oct. 27. (2) Cardinal House basement apartment will be renovated. Mold is a problem. A discussion was held on whether or not the garage should be repaired or replaced. (3) Long-term projects for STA include the south balcony railing and glass at the top of the worship space. (4) He took the utilities data and manipulated it into a chart form for another way of presenting the data. (5) Budgeted help for landscaping was brought up. Several alternatives were discussed.

Stewardship: (1) Anne reported that the Ministry Fair went well and attendance was good. (2) October 6-7 has been scheduled for the sacrificial giving appeal. A mailing on stewardship will be going out soon.

Personnel: Sara was absent.

Prayer Schedule:

September: Peter

October: Bill

November: Carl