

Minutes of the Finance and Administration Committee Meeting - Tuesday, May 22nd, 2007

Present: Peter Orazem, Fr. Ev, Kris Egan, Diane Lyon, Bobby LeBlanc, Dick Brown, Anne Krapfl, Ina Couture, Bill Bergan, Sara Oftelie

Prayer: Dick

Development – Kris Egan

- Endowment reports were presented.
 - The Parish Debt currently is at \$139,325, including the Tax Loan.
- Burn the Debt brochure has been mailed and the campaign is in full swing
 - The 75-80 letters were sent with a request for a specific amount and signed by Fr. Ev
- Recent events:
 - Around \$5870 of the \$6000 goal has been received the goal
- Upcoming events:
- The ISU graduates who came back for 50 year reunions were happy

CBA Report – Bobby LeBlanc

- Honduras Ministry funds transfer.
- Discussed making payments every 3 months, \$3000 in June and each quarter after that
- Misti Whitmore will be leaving in Aug. – The position will be left open. Net's hours will go from 30 to 40, and will use volunteers as needed.
- The Knight of Columbus are purchasing an additional rack for the oven in the kitchen, a service table for the kitchen and a pancake fryer. They also purchased several items for the nursery.
- We will be renting a boom lift to do some cleaning of areas that can't be reached any other way. The lift will cost about \$418.
- The basement apartment will get some renovation, the new campus minister may be living there
- Steve Sanda had obtained some Ariel photos of the garage and parking areas at Cardinal House and a couple of proposals have been drawn up with changing the parking layout – more discussion later

Buildings and Grounds – Dick Brown

- Cleanup day went well, although like the last one, we could have used more people.
- The concrete problems are being looked into by Bart Dobson.
- The new committee chair will be Gene Noem.

Stewardship – Anne Krapfl

- Letters have been sent out to a group of prospective committee members
- A letter has also been sent out asking people to share their faith story – a stewardship initiative for the fall.
- Parish Registration / Time & Talent will be the last 2 weekends in August
- Ministry Fair: August 25/16.
- Religious Ed, grades K-6 will have a stewardships lesson incorporated into their classes/

Personnel – Sara Oftelie

- The candidates for liturgist have withdrawn before they came to interview.
- New ads will be placed
- Personal has not had a chance to look at optimal staffing yet

Budget – Ina

- All areas are up as far as giving is concerned
- We continue to be in a good position, and are still ahead of what was budgeted.
- We'll put \$1500 previously budgeted for the 60th anniversary in a suspense account since we budgeted a smaller amount for the next fiscal year, and have yet to send up what

Chair – Peter

- Thank you to Dick and Millie Brown for many years of service.
- Trezina Lueth – a group of STA women to work to raise money for a well in her village – PC reviewing use of the parish to handle the funds.
- We received an educational piece on Financial Councils
- We'll NOT have a June meeting unless there is some pressing business

We also thanked Peter for his 5 years as the FAC chair.